



Planning Department  
Permit Service Center

# Back Check Application

## Replacement of Lost or Missing Plans

Plans submitted for Back Check must include all sheets previously approved by the Planning Department and must also include any attachments (i.e. Structural Calculations, Title 24, Correspondence, etc.).

Back Check review period is 5 working days, your estimated completion date is: \_\_\_\_\_  
*(Office Only)*

Date: \_\_\_\_\_

Address of Project \_\_\_\_\_ Permit # \_\_\_\_\_

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

City, Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Plan Check fees are applied to this submittal: **\$180.00 per hour** with a minimum of a one-hour review.

*Planning a Safe and Sustainable Future for Berkeley*  
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